

## Circular 3: Move-in and Move-out Arrangement

### (1) Move in/out Arrangement

#### (i) e-Vehicle Permit for Lorries / Light Goods Vehicles

e-Vehicle permits will be issued to each exhibitor for entering the loading /unloading area of the Hong Kong Convention and Exhibition Centre on the move-in day (25 May) and move-out day (28 May). The permit is **only valid for use at the specified dates and times** indicated on the permit. Each e-Vehicle permit can only be used one times only, either by showing the QR code in phone/tablet or in printed version.

#### Vehicles on Move-In Day (25 May) & Move-out Day (28 May)

Exhibitors should use the Vehicle Permit issued by HKTDC **with specified time slot** to carry out the move-in/out process. Please also pay attention to the following details:

1. The vehicle control points will be set up at roads approaching HKCEC. **Only goods vehicles** with a valid **Move-in/Move-out e-Vehicle Permit** issued by HKTDC will be allowed to enter the HKCEC at the specified time slot for move-in/out.
2. Upon arrival at the vehicle control point, the driver **MUST** first present the e-Vehicle Permit issued by HKTDC, queue up and wait for further instructions given from the attendant of HKCEC. The waiting time may vary and would depend on the total number of vehicles, move-in/out speed and the prevailing traffic condition in the loading area.
3. If the loading area becomes overloaded, further measures will be implemented at discretion.

With an aim of alleviating the traffic congestion due to a high usage of loading/unloading facilities, the free-of-charge loading/unloading time during the expo period is limited to **60 minutes**. The HKCEC will impose charges on vehicles with extended stay on 25-28 May. The charges are as follows (**only credit card is accepted for payment**):

**First 60-mins (after clock in):**

**First 2 hours after 60 minutes:**

**After 3 hours:**

**Free**

**HK\$100 / Every 30 mins or part thereof**

**HK\$150 / Every 30 mins or part thereof**

Payment (if any) will be collected at the exit control booth with official receipt. Please note that e-vehicle permits are not suitable for parking purpose, and is not valid for private cars.

#### (ii) Private Car / Taxi

Private cars and taxis entering HKCEC area will **NOT** be required to present any Vehicle Permit nor report to the vehicle marshalling area. However, drivers may unload their goods at the Harbour Road Entrance. **NO waiting or parking at the HKCEC area is allowed.**

#### (iii) HKCEC Car Park (Urban Parking)

Exhibitors may utilise the HKCEC Car Park (Urban Parking) which locates at the Expo Drive Central from 25 to 28 May (include move-in/move-out day). Private cars and light goods vans which are not going to the loading area may use the car park either in form of hourly or daily parking (need to apply and pay beforehand).

Remarks: According to the traffic conditions, the police may implement traffic diversions at the vicinity of HKCEC on the move-in and move-out day.

## (2) Transportation Worker

For identification purposes, transportation drivers/workers will be given a hand band at the entrance to the loading dock or the marshalling area during the move-in and move-out days. After obtaining hand band for the day, workers may re-enter exhibition venues via other entry points during the same day. Workers without a valid hand band will be asked to leave the venue at once.



## 通告 3: 進場日及撤館日之交通安排

### (1) 進場日/撤館日之交通安排

#### (i) 貨車 / 輕型客貨車 電子車證

每家參展商均會獲發進館及撤館之電子車證，方便於展品進場日(即 5 月 25 日)及撤館日(即 5 月 28 日) 進入香港會議展覽中心之裝卸區。此證只適用於許可證上指定之日期及時間。每張許可證只能使用一次，可用電話或電腦顯示二維碼 (QR Code) 入場，亦可選擇列印版本。

#### 進館日 (5 月 25 日) 及撤館日 (5 月 28 日) 之車輛「特別安排」

各參展商請按本局派發之進館/撤館車輛許可證上**指定時間進館**。敬請各參展商留意以下詳情：

1. 臨近香港會議展覽中心路段將設置車輛控制點，只准持有由香港貿易發展局所發出之進館電子車證之**貨車**按車證上指定時間駛進香港會議展覽中心進館/撤館。
2. 車輛到達車輛控制點後，司機必須先出示由香港貿易發展局所發出之電子車證，並排隊等候香港會議展覽中心之工作人員之指示進入香港會議展覽中心上落貨區。車輛輪候進館時間將視乎貨車數目、進館/撤館速度及當日之交通狀況而定。
3. 如排隊等候的車輛數目太多，將酌情採取進一步措施。

為有效舒緩當日貨物起卸區緊張的交通情況，免費上落貨限時為 **60 分鐘**。香港會議展覽中心將 5 月 25 至 28 日實施進場車輛使用時間收費計劃。有關收費如下(只接受信用卡付款)：

車輛進場後首 60 分鐘 (寬限期):	免費
其後兩小時內:	港幣 100 元 / 每半小時或不足半小時
超過三小時:	港幣 150 元 / 每半小時或不足半小時

繳交費用(如適用)將於出口管制處辦理，並同時發還收據。由貿發局發出之電子車證及由車輛等候處發出之往來證明書並非泊車證，亦不適用於私家車。

#### (ii) 私家車 / 的士進場程序

於進館及撤館期間將酌情准許的士及私家車駛入會展中心範圍，但不得停留或候客。進入會展中心之私家車及的士不需要持有車輛許可證或到車輛等候處報到，惟所有私家車及的士只能於會展中心港灣道正門進行落貨。司機於落貨後必須盡快離開會展中心，**不得停留或候客**。

#### (iii) 會展中心停車場 (富城停車場)

於 5 月 25 至 28 日期間(包括進場日及撤館日)，會展中心將開放位於博覽道中的富城停車場予私家車及不用前往卸貨區的輕型客貨車以時租/日租(必須事先申請及付款)形式使用。

註：於進場及撤場當日將視乎灣仔北及周邊一帶之交通情況，酌情採取改道措施或其他交通管制安排。



## (2) 運輸工人

於進館及撤館日，運輸司機/工人將於起卸台或車輛調度區的出入口，獲發一手帶以作識別。工人取得當天的手帶後，於當天內可經由任何其他入口進入展覽場地。沒有有效手帶的運輸司機/工人將立即被請離場。

