

Circular 1: Move-in and Move-out Arrangement

(1) Move in/out Arrangement

(A) e-Vehicle Permit for Lorries / Light Goods Vehicles

e-Vehicle permits will be issued to each exhibitor for entering the loading /unloading area of the Hong Kong Convention and Exhibition Centre on the **move-in day (10 May)** and **move-out day (13 May)**. The permit is only valid for use at the specified dates and times indicated on the permit. Each e-Vehicle permit can only be used one times only, either by showing the QR code in phone/tablet or in printed version.

Vehicles on Move-In Day (10 May) & Move-out Day (13 May)

Exhibitors should use the Vehicle Permit issued by HKTDC with **specified time slot** to carry out the move-in/out process. Please also pay attention to the following details:

According to HKCEC's latest requirement, due to space constraints inside the loading area, and in a bid to facilitate efficiency of the loading area, starting from 1 January 2015, long vehicles including 45 foot container would **NOT** be accommodated.

Under the new arrangement of HKCEC, drivers will need to **DOWNLOAD** and **REGISTER** their **e-Vehicle permit via the newly launched HKCEC Marshaling App named "Go HKCEC" before entering HKCEC loading area**. After completion of the registration, drivers can scan QR code on the e-vehicle permits issued by the organiser via the App and obtain a **Queue Ticket**. On the date of entry, when the **Queue Ticket** is called, an in-App Notification will be sent to driver.

Each e-Vehicle permit is for one-time access on the designated date only (i.e., one QR Code for one entry only) and will be invalid after the exact date of entry. Only by showing the QR code on the e-vehicle permit by phone/tablet or in printed version will NOT be allowed for entry, the **e-Vehicle permit is ONLY FOR REGISTRATION PURPOSE VIA THE APP**.



- **HKCEC Marshaling App "Go HKCEC" <NEW>**

To safeguard smooth traffic around HKCEC and to minimize the waiting time of truck, HKCEC has launched a new App called "Go HKCEC". Through this App, lorries / light goods vehicles can obtain queuing ticket, check-in at designated locations and obtain QR code for accessing the HKCEC loading area.

ALL lorries / light goods vehicles that needs to access the HKCEC loading area MUST obtain a ticket via this App before entering HKCEC.

- Download "Go HKCEC" App from the [App Store](#), [Google Play](#), or via [APK file](#)

Apple Store	Google Play	APK File (Huawei / Xiaomi / VIVO)

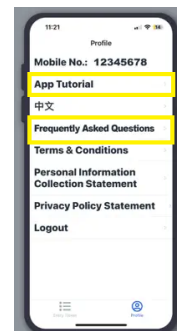
• “Go HKCEC” User Guide Video

➤ <https://www.youtube.com/watch?v=4p00qv9hQgs>



• Browse App tutorial and other useful information on the App

- Click “Profile”
- Click “App Tutorial” and “Frequently Asked Questions”



“Go HKCEC” Hotline: 2582 7130

The e-Vehicle permit is for loading and unloading only. No Parking is allowed. Private vehicles are not permitted to enter the loading area. Drivers are required to use either Octopus Card / Visa Card or Mastercard to clock-in time at the automated entry machine when entering the HKCEC loading / unloading area. With an aim of alleviating the traffic congestion due to a high usage of loading/unloading facilities, the free-of-charge loading/unloading time during the fair period is limited to 1st 60-minutes. Payment (if any) will be debited directly from the same Octopus Card / Visa Card / Mastercard. Official receipt can be printed from the automated exit machine.

The HKCEC will impose charges on vehicles with extended stay on 10 May and 13 May 2026. The charges are as follows:

	<u>Every 30 mins (or part thereof)</u>
First 60-mins (after clock in)	Free
First 2 hours after 60 mins	HK\$100
After 3 hours	HK\$150

The Expo Drive Hall loading area admits vehicles of 2.2m or below only.

(B) Private Car / Taxi

Private cars and taxis will be allowed to enter into the HKCEC at the discretion of the traffic control attendants during the move-in and move-out periods. No waiting or parking at the HKCEC is allowed. Private cars and taxis entering HKCEC will NOT be required to present any Vehicle Permit nor report to the vehicle marshalling area. However, drivers can only unload their goods at the Expo Drive / Harbour Road Entrance of the HKCEC.

The above measure has been implemented in a number of exhibitions, and was proven to be effective in alleviating the traffic congestion. Please contact the Organiser for any further enquiries. Thank you for your understanding and cooperation.

Remarks: According to the traffic conditions, we may implement traffic diversions at the vicinity of HKCEC or other traffic arrangement on the move-in and move-out day.

(2) Transportation Worker

For identification purposes, transportation drivers/workers will be given a hand band at the entrance to the loading dock or the marshalling area during the move-in and move-out days. After obtaining hand band for the day, workers may re-enter exhibition venues via other entry points during the same day. Workers without a valid hand band will be asked to leave the venue at once.



通告 1: 進場日及撤館日之交通安排**(1) 進場日/撤館日之交通安排****(A) 貨車 / 輕型客貨車 電子車證**

每家參展商均會獲發進館及撤館之電子車證，方便於展品進場日(即 5 月 10 日)及撤館日(即 5 月 13 日)進入香港會議展覽中心之裝卸區。此證只適用於許可證上指定之日期及時間。每張許可證只能使用一次，可用電話或電腦顯示二維碼 (QR Code)入場，亦可選擇列印版本。

進館日 (5 月 10 日) 及撤館日(5 月 13 日)之車輛「特別安排」

各參展商請按本局派發之進館/撤館車輛許可證上**指定時間進館**。敬請各參展商留意以下詳情：

根據香港會議展覽中心最新規定，由於裝卸區內的空間有限，為提升裝卸區的效率，由 2015 年 1 月 1 日開始，大會將禁止 45 英尺長的貨車進入裝卸區，請各參展商注意。

根據香港會議展覽中心的最新安排，所有貨車/輕型貨車進入卸貨區前，司機須先下載「會展快運易」手機應用程式並完成簡單登記，司機透過此手機應用程式掃描由主辦單位發出電子版車輛通行證上的二維碼並取得籌號。進館日當天手機應用程式將依次叫號，司機於籌號被叫後需根據提示的時間前往報到並獲得進場二維碼後，方可進入香港會議展覽中心之裝卸區。

參展商獲發的車輛許可證只適用於手機應用程式「會展快運易」上之登記用途，單憑出示電子車證上的二維碼 (QR Code)並不能直接入場。各張電子版車輛通行證只限於指定日期使用一次*，逾期無效。(*如該張電子車輛通行證已於指定日子使用一次進入卸貨區，即二維碼已被掃描一次，承建商或貨運代理將不能於當天再次使用同一張電子版車輛通行證進入卸貨區。)登記成功後，即可根據手機應用程式上的提示及入場二維碼前往香港會議展覽中心。



• 「會展快運易」手機應用程式 <新>

展覽期間為了保持香港會議展覽中心週邊交通暢通，香港會議展覽中心推出全新手機應用程式「會展快運易」(Go HKCEC) 以節省貨車/輕型客貨車的等候時間。透過此應用程式，活動相關車輛可領取排隊籌號、按指示到指定地點打卡及獲取入場二維碼，再前往香港會議展覽中心。

所有需要進入會展中心一期或二期裝卸區的活動相關車輛，於進入香港會議展覽中心裝卸區前，必須透過「會展快運易」手機應用程式領取排隊籌號。

• 請於 [App Store](#)、[Google Play 商店](#) 或 [APK 檔案](#) 下載「會展快運易」手機應用程式。

Apple Store	Google Play	APK 檔案 (Huawei / Xiaomi / VIVO)

• 「會展快運易」教學影片

➢ <https://www.youtube.com/watch?v=pgphCJWVvsQ>



• 於「會展快運易」手機應用程式上
瀏覽使用教學及其他詳細資訊

- 點擊「帳戶」
- 選擇「使用教學」及「常見問題」



「會展快運易」熱線: 2582 7130

電子車輛許可證只供上落貨之用。嚴禁泊車。私家車不可駛入卸貨區。當車輛進入會展貨物起卸區時，司機須使用八達通卡 / Visa / 萬事達卡拍卡進場。為有效舒緩當日貨物起卸區交通緊張的情況，免費上落貨限時為 **60 分鐘**。如需繳交費用，將直接從同一張八達通卡 / Visa / 萬事達卡扣除。正式收據可以從自動出閘機列印。

香港會議展覽中心將於 5 月 10 及 5 月 13 日實施進場車輛使用時間收費計劃。有關收費如下：

	<u>每半小時收費(或不足半小時)</u>
車輛進場後首 60 分鐘	免費
其後兩小時內	港幣 100 元
超過三小時	港幣 150 元

博覽道展館之裝卸區只適用於 2.2 米或以下車輛進入。

(B) 私家車 / 的士進場程序

於進館及撤館期間將酌情准許的士及私家車駛入會展中心範圍，但不得停留或候客。進入會展中心之私家車及的士不需要持有車輛許可證或到車輛等候處報到，唯所有私家車及的士只能於會展中心博覽道／港灣道正門進行落貨。司機於落貨後必須盡快離開會展中心，不得停留或候客。

以上的安排已在早前的數個展覽會實施，並能有效地紓緩當日的交通情況。如有查詢，請與主辦機構聯絡。多謝各參展商之諒解及合作。

註：於進場及撤場當日，大會將視乎灣仔北及周邊一帶之交通情況，酌情採取改道措施或其他交通管制安排。

(2) 運輸工人

於進館及撤館日，運輸司機/工人將於起卸台或車輛調度區的出入口，獲發一手帶以作識別。工人取得當天的手帶後，於當天內可經由任何其他入口進入展覽場地。沒有有效手帶的運輸司機/工人將立即被請離場。

香港會議展覽中心卸貨區地圖

Hong Kong Convention and Exhibition Centre Loading Dock Map

(更新日期：2019年10月 Updated as of October 2019)



備註：由於灣仔發展計劃第二期及沙田至中環綫(沙中綫)項目鄰近會展中心，道路或會實施臨時改道。此行車路線圖只供參考，要得知最新安排，請留意現場交通指示牌。

Remarks: Due to Wanchai Development Phase II and MTR Shatin Central Link projects near the HKCEC, temporary traffic diversions are in effect. The map is for reference only. For latest arrangements, please refer to traffic road signs on location.